

PUBLIC INFORMATION ACT



Paul Miles, Associate
General Counsel

Why are we here?

1

PIA

How to deal with written requests for information about public business.



2

Records

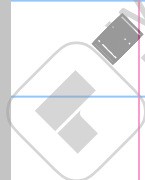
Records retention and disposition, and their relationship to the PIA.



Public Information Act

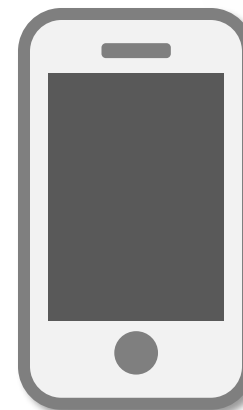
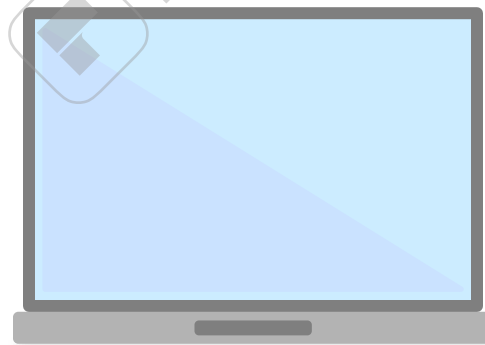
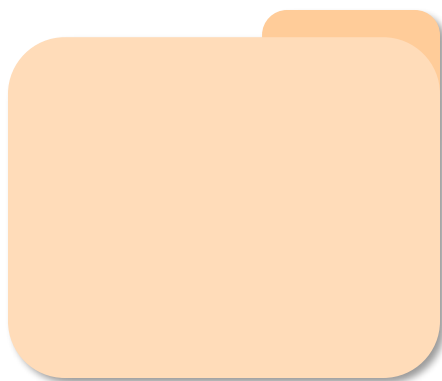
Texas Government Code
Chapter 552

Almost
EVERYTHING

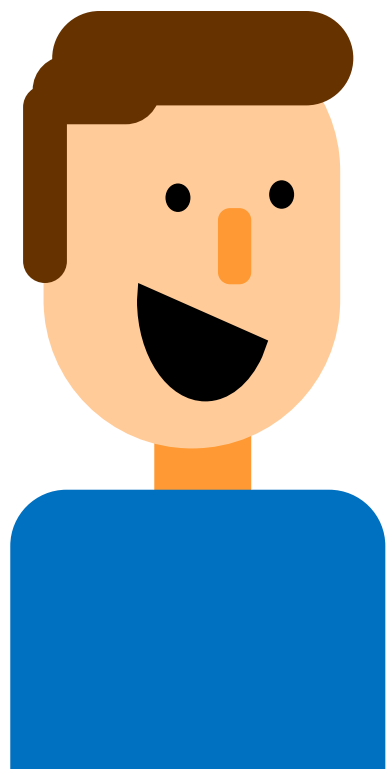


Wondershare
PDFelement

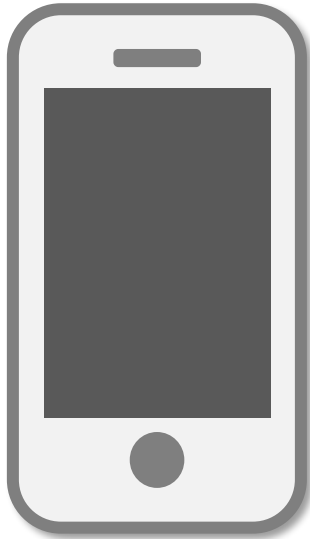
A record is a record is a record.



Social Media



“Temporary Custodian”



SB 944
Effective Sept. 1, 2019
Texas Government Code
§552.004

Judicial Records available under Rule 12



Rights of the Public

To whom it may concern,

I want all the records related to the commissioners court meeting on March 2, 1987.

And the Judge's personnel record.

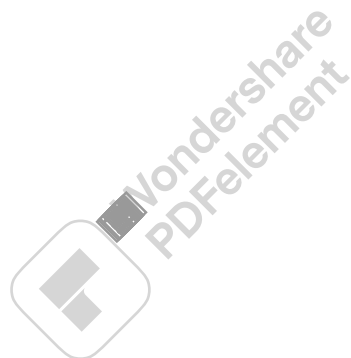
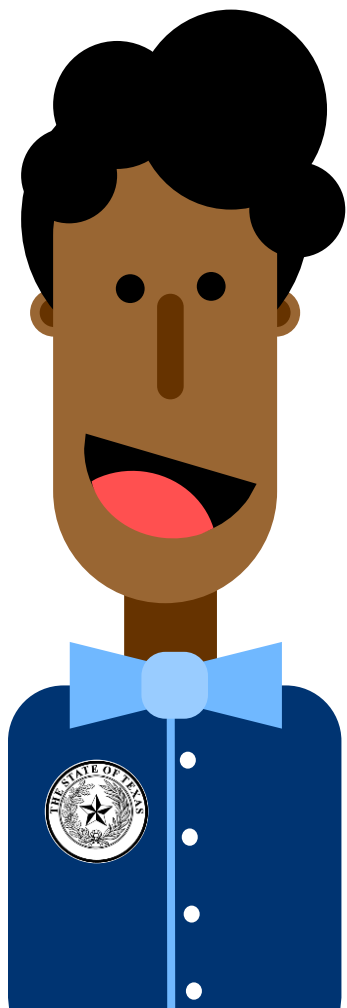
Sincerely,
John Q. Public

(512) 867-5309
123 Citizen Dr.
Somewhere, TX 78700

Super-Public Information



Requesting an AG Ruling



Best Practices



The “10-Day” Rule

produce
or
notify



Record Retention Schedule



TEXAS STATE LIBRARY
AND
ARCHIVES COMMISSION

Records Management



Forms



Laws and Rules



Training



Local Retention Schedules



State Retention Schedules



The Texas Record Blog



Records Center Storage



Imaging Services

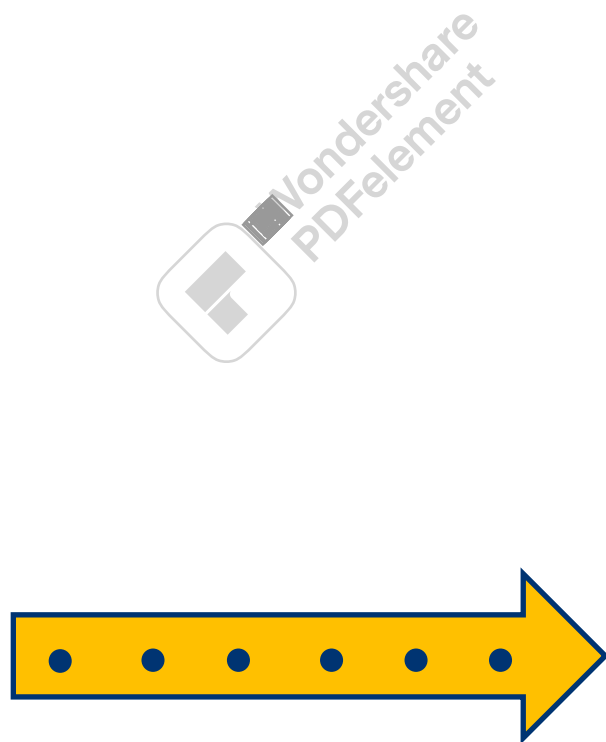
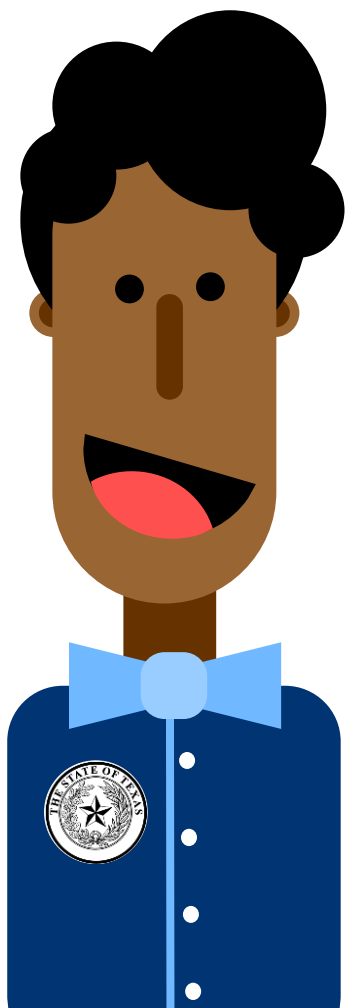


Contact Us

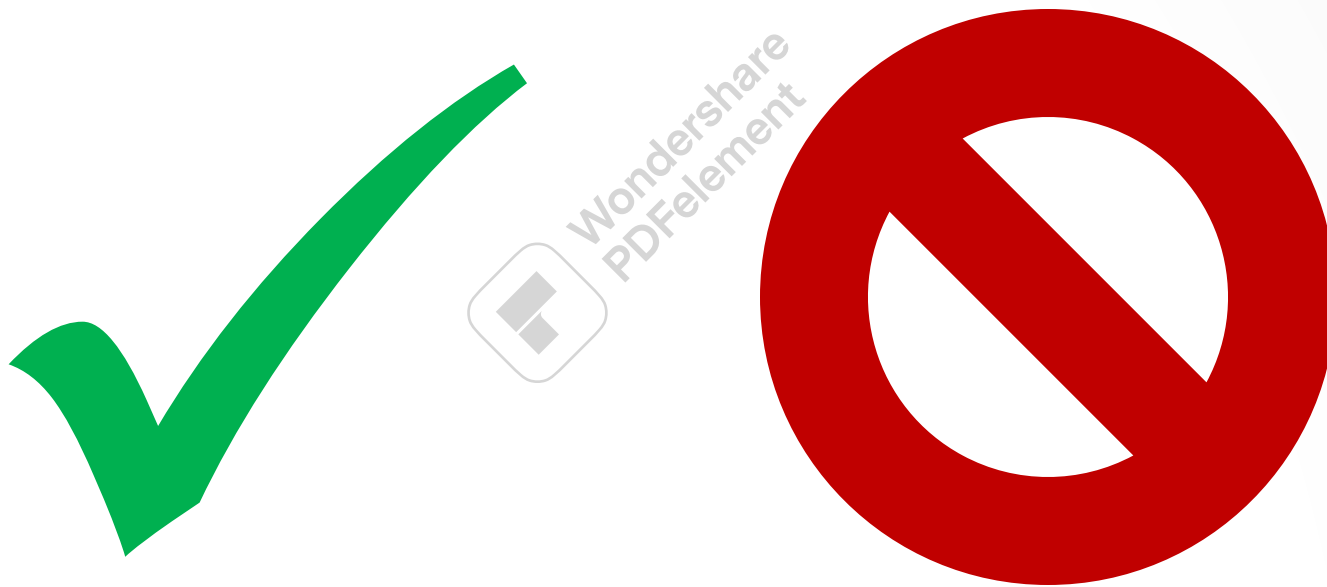
Confidentiality



Open Record Decision Requests




Do's and Don'ts



Costs & Charges

Texas Administrative Code

Title 1
Part 3
Chapter 70.3



Texas Administrative Code

[TITLE 1](#) ADMINISTRATION
[PART 3](#) OFFICE OF THE ATTORNEY GENERAL
[CHAPTER 70](#) COST OF COPIES OF PUBLIC INFORMATION

Rules

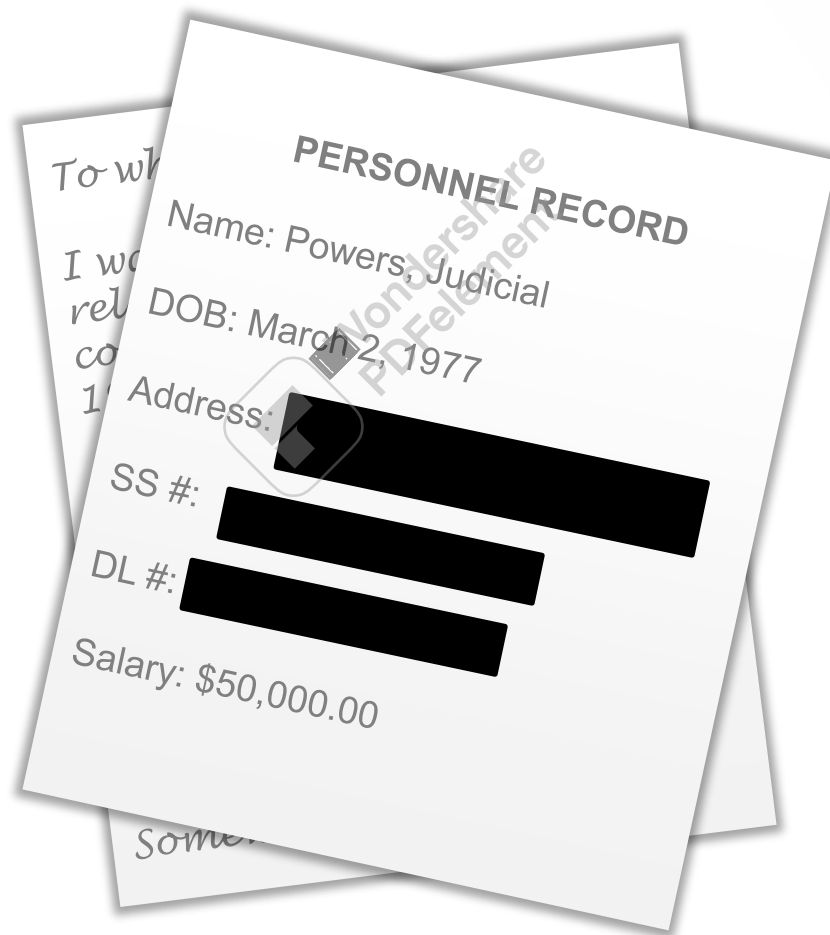
§70.1	Purpose
§70.2	Definitions
§70.3	Charges for Providing Copies of Public Information
§70.4	Requesting an Exemption
§70.5	Access to Information Where Copies Are Not Requested
§70.6	Format for Copies of Public Information
§70.7	Estimates and Waivers of Public Information Charges
§70.8	Processing Complaints of Overcharges
§70.9	Examples of Charges for Copies of Public Information
§70.10	The Attorney General Charge Schedule
§70.11	Informing the Public of Basic Rights and Responsibilities under the Public Information Act
§70.12	Allowable Charges Under Section 552.275 of the Texas Government Code
§70.13	Fee for Obtaining Copy of Body Worn Camera Recording

[HOME](#) [TEXAS REGISTER](#) [TEXAS ADMINISTRATIVE CODE](#) [OPEN MEETINGS](#)

Costs & Charges



Exceptions to Disclosure



Exceptions of Importance

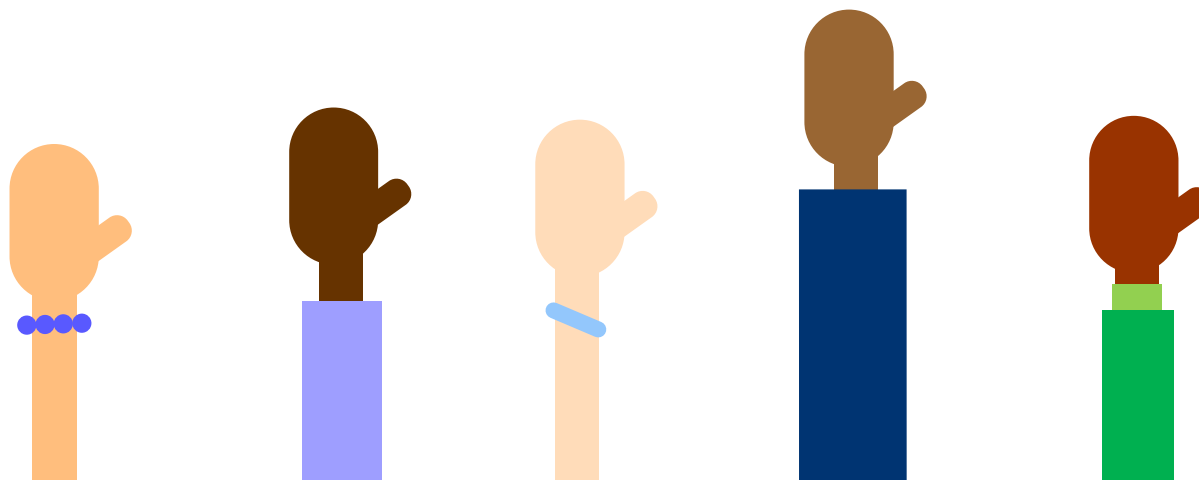


Exceptions for Personal Information



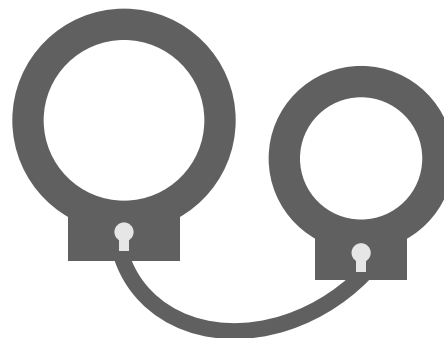
Certain Officials Excepted

CONFIDENTIAL



Penalties Refusing to Produce

MISDEMEANOR

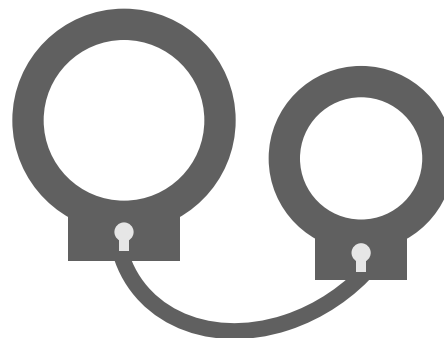


OFFICIAL MISCONDUCT

Penalties

Destroying, Altering or Concealing

MISDEMEANOR



2

Records

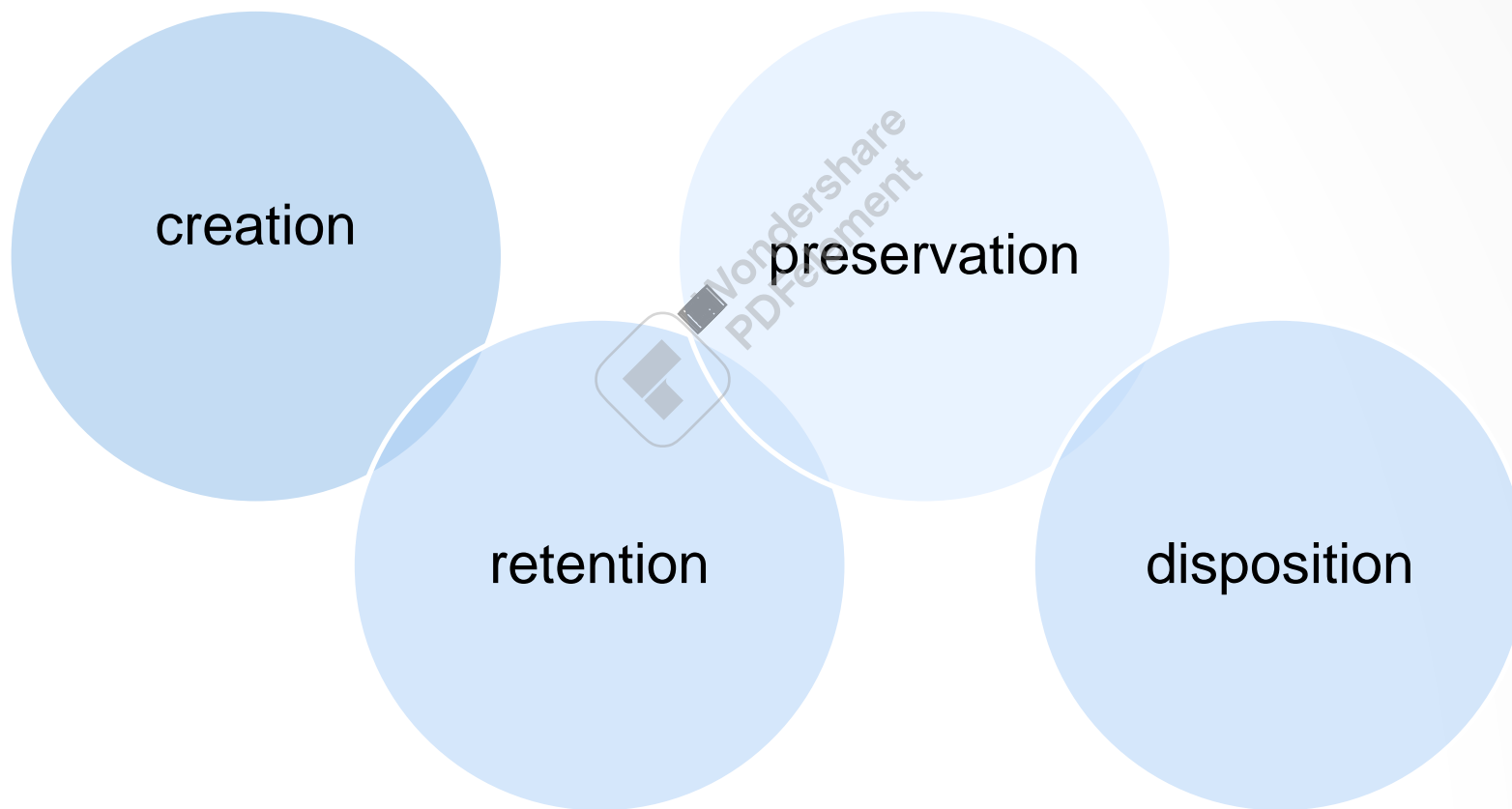
Records retention and disposition, and their relationship to the PIA.



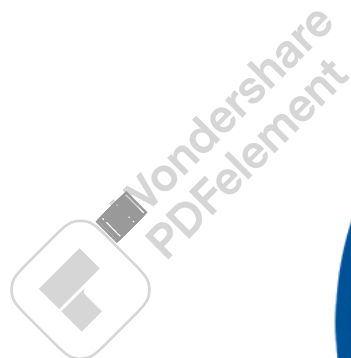
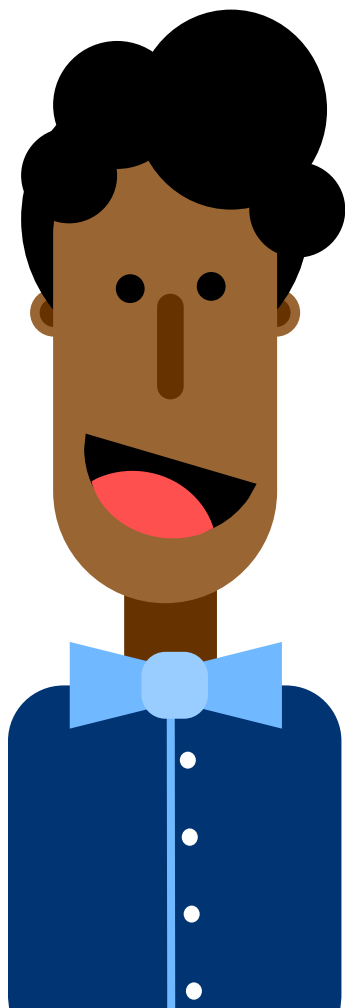
The Basics



What is Records Management?



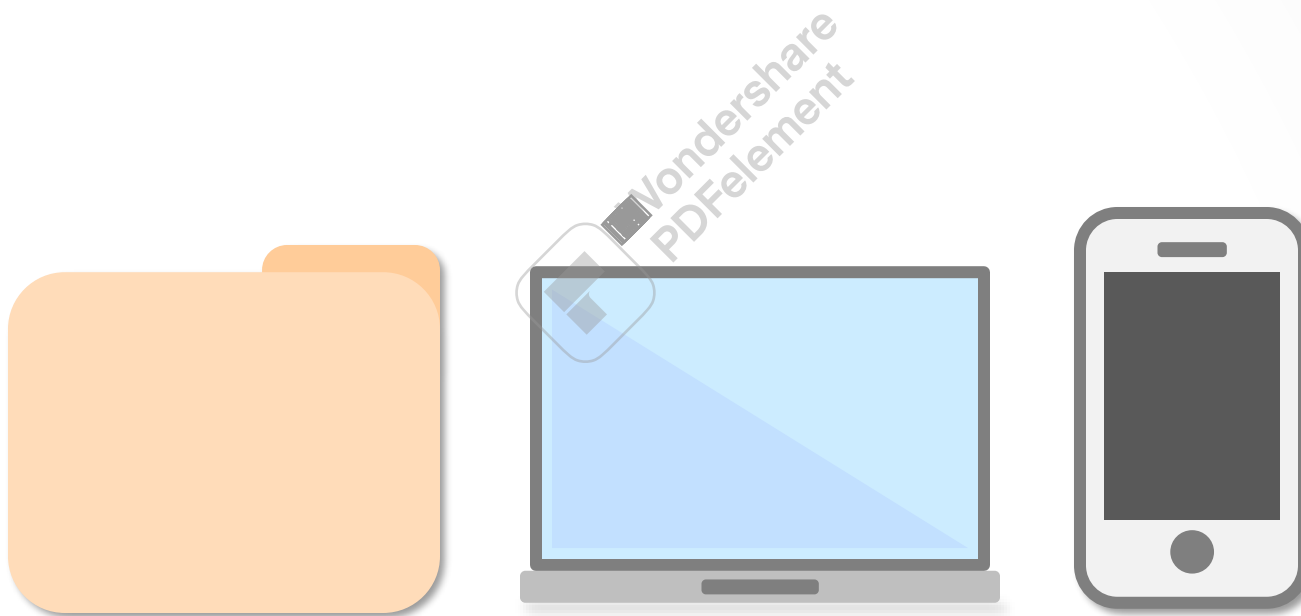
Records Management Officer



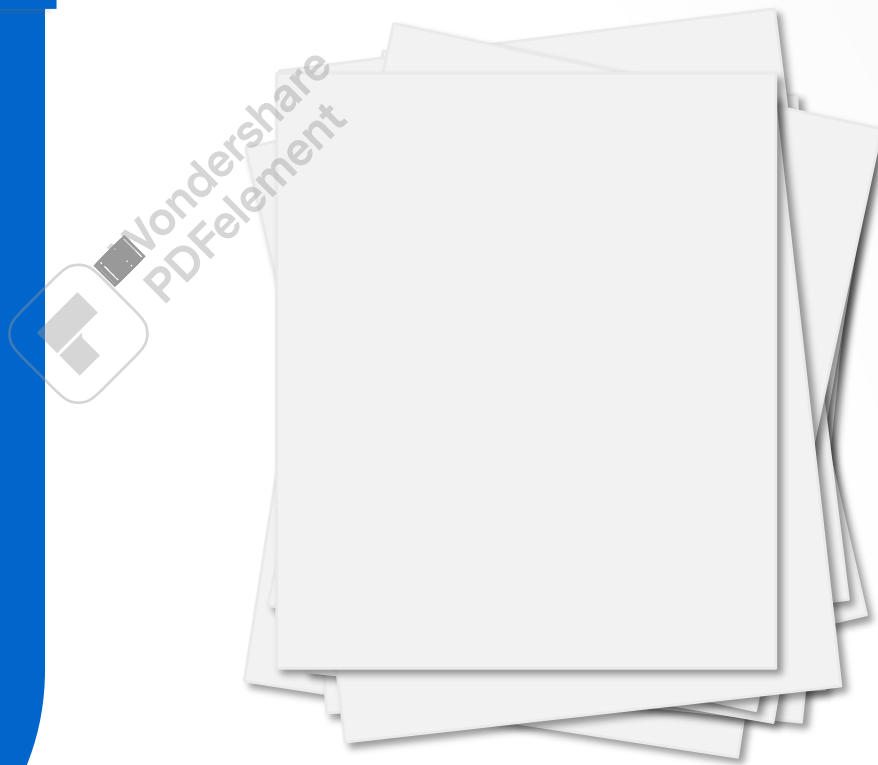
Commissioners Court



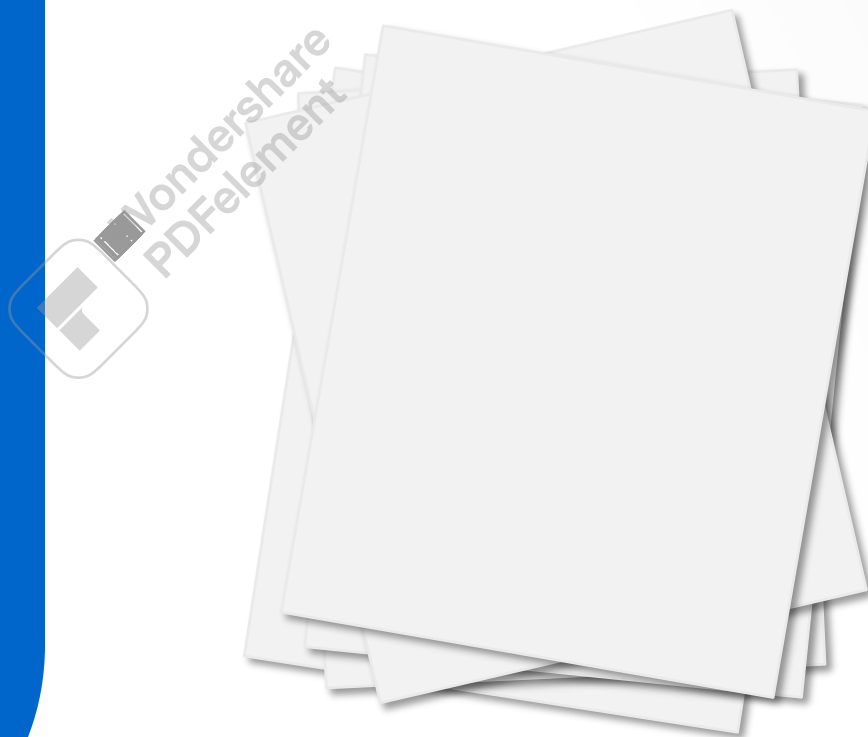
Local Government Records



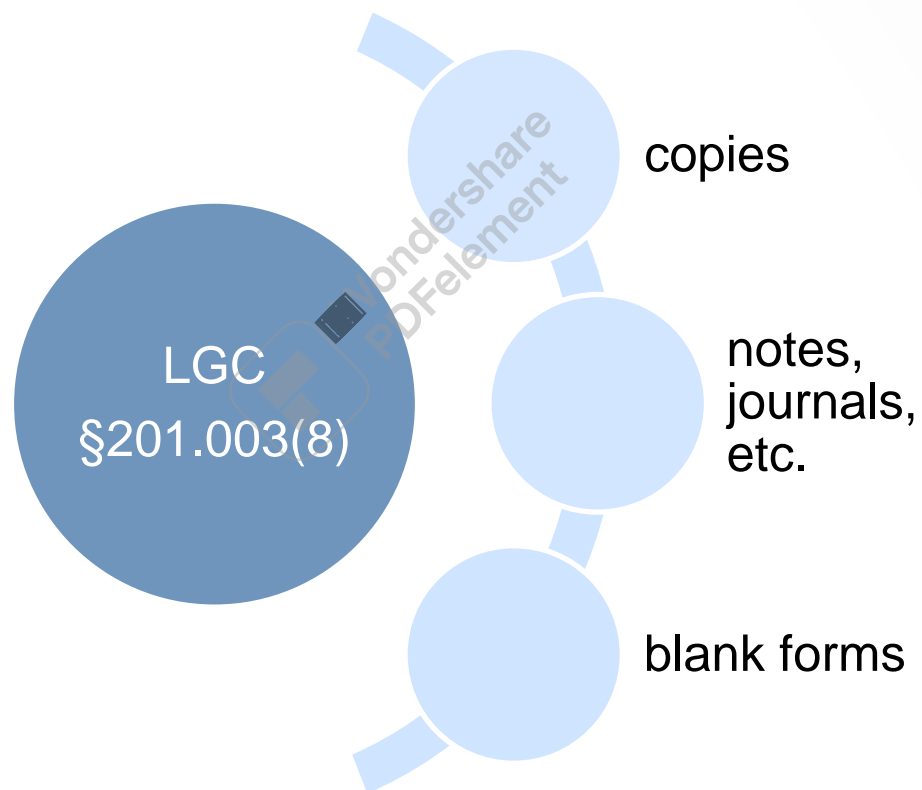
Record Destruction



Destruction Prohibitions



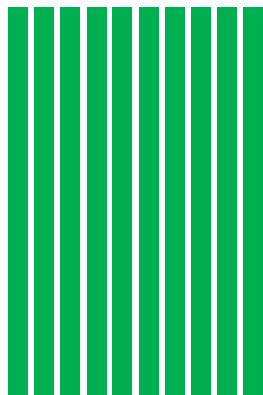
Discretionary Destruction



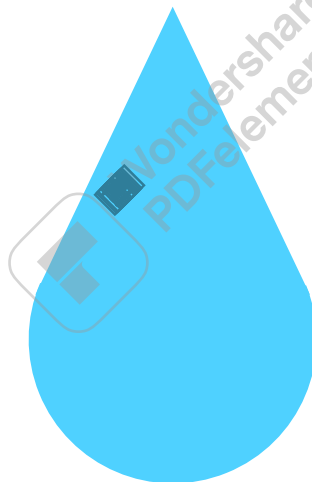
Destruction Process



PIA



PIA

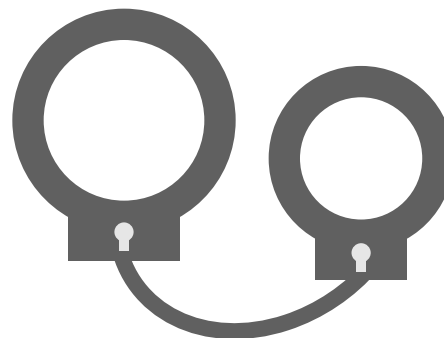
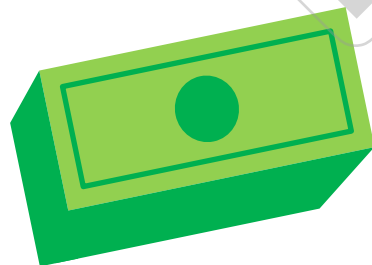


PIA

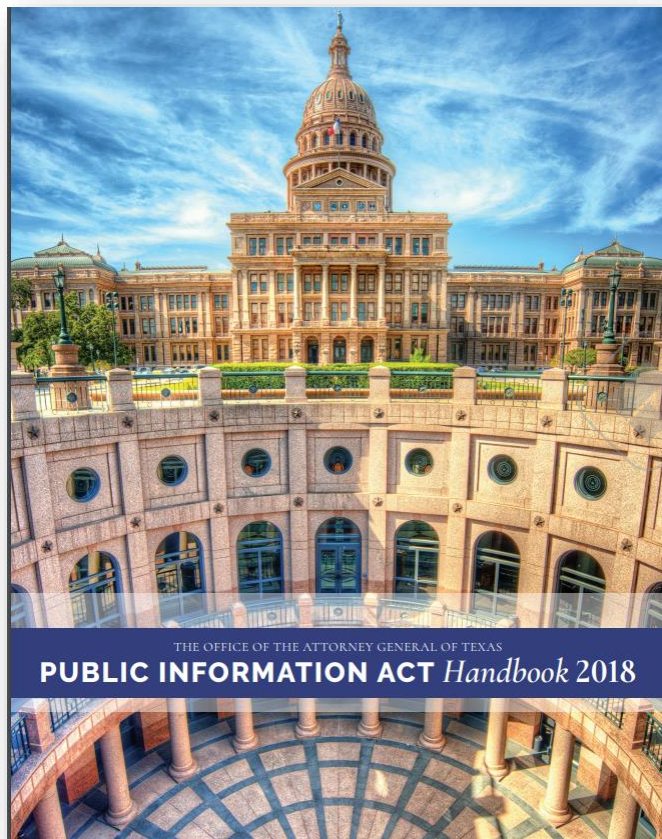


Penalties Unlawful Destruction

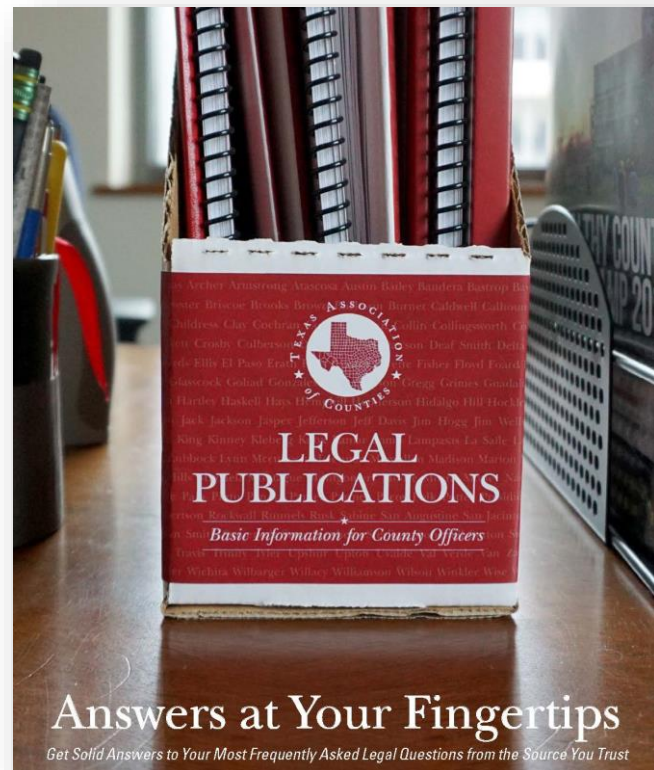
MISDEMEANOR



Training and Resources



texasattorneygeneral.gov



county.org/legalpublications

Questions? Give us a ring!

