

Building Success: Refresher & Best Practices

43rd Annual V.G. Young Conference

November 19, 2025



Texas Department *of* Motor Vehicles

HELPING TEXANS GO. HELPING TEXAS GROW.

County Support Team

Recently transitioned under the Regional Services Center (RSC) Section

- Align resources and expertise across all positions to better serve county needs
- Enhance data sharing and coordination between sections/divisions to improve efficiency

Play a vital role in supporting county tax offices statewide

- Standardize County training materials
- Create and maintain new Tax Assessor/Collector onboarding materials

Provide consistent and compliant motor vehicle processing guidance

- Review current LMS training modules to identify outdated content
- Set a recurring schedule for LMS module review/updates, aligned with rule changes and legislative sessions

Strengthen collaboration and responsiveness to county operations

- Enhance cross-training among RSC and County Support staff
- Complete and publish the County Equipment Guide



County Support Team

County Support Manager

- Lead the County Support Team and oversees daily operations
- Manage resources, priorities, and performance to ensure quality service
- Coordinate with program areas to resolve complex county issues
- Support statewide consistency in county operations and communication

County Support Liaison

- Serve as the main contact for county equipment and technical support requests
- Facilitate communication between counties and IT or vendor partners
- Coordinate equipment orders, installations, and issue resolution
- Ensure timely response and follow-up on county support needs

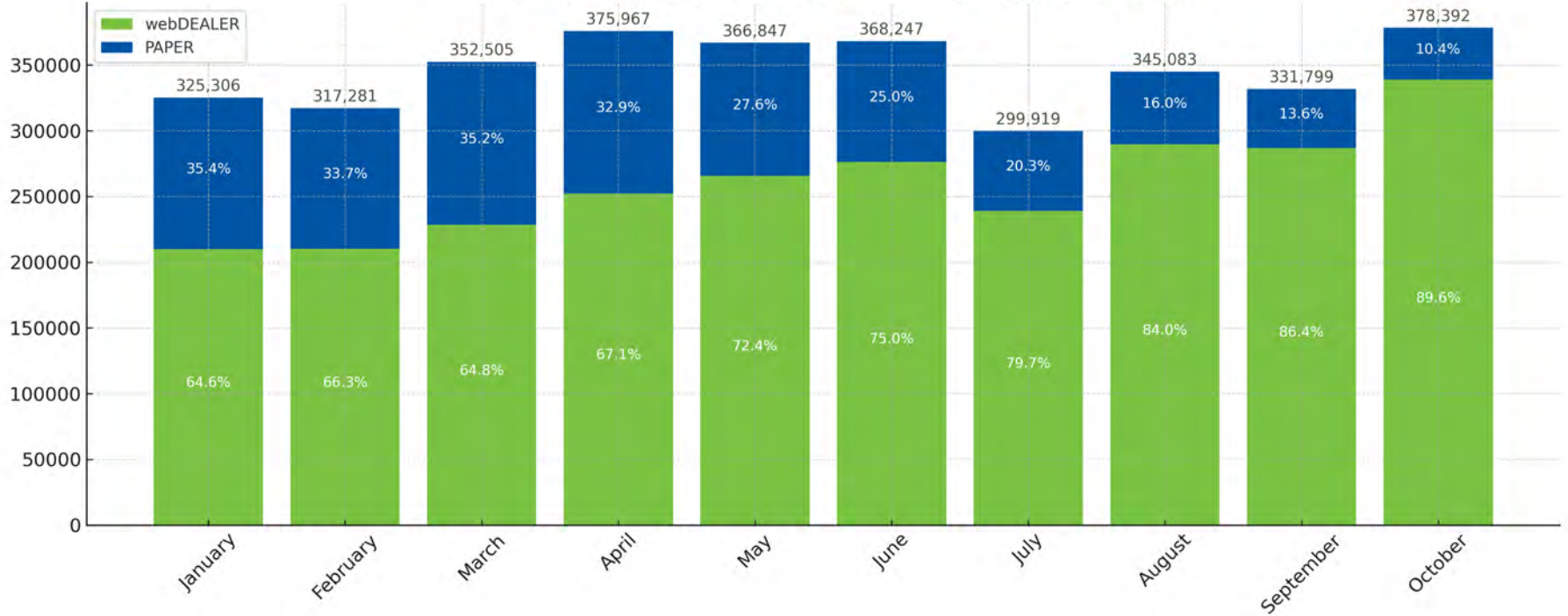
County Training Specialist

- Develop and deliver training for county tax offices
- Provide instruction and guidance on motor vehicle policies and procedures
- Ensure counties operate accurately, consistently, and in compliance
- Support continuous learning through training materials and workshops



webDEALER

Dealer Title Transactions - Total and Percentage Breakdown



Title Application Processing Guidelines



Texas Department of Motor Vehicles
HELPING TEXANS GO. HELPING TEXAS GROW.

Title Application Processing Guidelines

The following information outlines which title application transactions can and should be processed in webDEALER and which transactions must be processed over the counter at the county tax office. **PLEASE NOTE: This document will be updated accordingly and does not encompass all possible transaction types. During webDEALER system outages, all transactions must be processed over the counter or held until the system is restored.**

webDEALER

Listed below are transactions that can and should be processed in webDEALER.

- Passenger Cars and Trucks
- Farm Trucks & Trailers*
- Motorcycle
- Moped
- Trailer
- Travel Trailer
- Token Trailer
- Apportioned
- Combination
- Off-Highway Use Only (ATV/ROV/UTV & Off-Highway Motorcycles)**
- Title Only
- Operation of Law (with title being surrendered)***
- Dealer Resale – Title Only (cannot be a Salvage title)

* Farm Plates – An ePLATE assignment is required to carry forward for webDEALER processing of new or customer supplied farm plates.

** Off-Highway Use Only (ATV/ROV/UTV & Off-Highway Motorcycles) – VIN decoding errors may occur. See “Not authorized to Title or Register this vehicle class (5721)” error below.

*** Additional information about Operation of Law can be found in Chapter 16 in the [Title Manual](#)

Note: The exceptions for dealer transfers identified in section 6.3 of the [Motor Vehicle Dealer Manual](#) still apply and remain optional to submit to the county over the counter or through webDEALER.

Revised 9/19/25 www.TxDMV.gov Page 1 of 2

Transactions can only be processed in ePLATE/webDEALER if a RTS record is 1980 or older, or it is being processed by a trailer/travel trailer.

Transactions that cannot be processed in webDEALER and must be processed in RTS.

- Operation of law (without title being surrendered)
- Title corrections (correcting owner name, address, misspelling, etc.)*
- Dealers with pending administrative actions against their license and not allocated license plates
- Courtesy deliveries
- Other evidence of ownership (bonded titles, court orders, foreign evidence, etc.)
- Non-leased submissions to resident county using the renewal/physical location address when county differs from owner address

Titles that have been issued or rejected in RTS with incorrect

www.TxDMV.gov Page 2 of 2

Scan here:



Common Return Reasons

Weight

- Not Rounding Correctly
- 1 Ton = 10,000 GVWR
- 130-U vs. Dealer input

Body Style

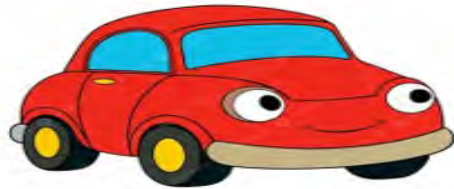
- VTR-249

Color

- Color Choice Chart available to order with inventory VTR-240



Keep it simple



PASS

2D
4D
SD
RD



PASS/TRK

LL



TRUCK

PK



Strikethroughs and Obvious Errors

TITLE APPLICATION DATA

VIN
1FMJU1MG6SEA40607

YEAR
2025

MAKE
FORD

MODEL
EXP

BODY STYLE
LL

MAJOR COLOR
BLACK

MINOR COLOR

FUEL TYPE

1 of 4

Application for Texas Title and/or Registration

Stock#: SEA40607

Applying for (please check one): <input checked="" type="checkbox"/> Title & Registration <input type="checkbox"/> Title Only <input type="checkbox"/> Registration Purposes Only <input type="checkbox"/> Nontitle Registration				TAX OFFICE USE ONLY		
For a corrected title or registration, check reason: <input type="checkbox"/> Vehicle Description <input type="checkbox"/> Add/Remove Lien <input type="checkbox"/> Other:				County: _____		
				Doc #: _____		
				<input type="checkbox"/> SPV <input type="checkbox"/> Appraisal Value \$ _____		
1. Vehicle Identification Number 1FMJU1MG6SEA40607	2. Year 2025	3. Make FORD	4. Body Style LL 4x4-PK	5. Model EXP EXPE	6. Major Color BLACK AGATE BLAC	7. Minor Color
8. Texas License Plate No. TPW0557	9. Odometer Reading (no tenths) 238	10. This is the Actual Mileage unless the mileage is: <input type="checkbox"/> Not Actual <input type="checkbox"/> Exceeds Mechanical Limits <input type="checkbox"/> Exempt		11. Empty Weight 7825 5700	12. Carrying Capacity (if any)	
13. Applicant Type <input checked="" type="checkbox"/> Individual <input type="checkbox"/> Business <input type="checkbox"/> Government <input type="checkbox"/> Trust <input type="checkbox"/> Non-Profit				14. Applicant Photo ID Number or FEIN/EIN 01536963		

Reference

To reduce the requirement for statements of fact only line through incorrect information on the assignment or any other document and show the correct information. Another example would include entering information on the incorrect line, in which case an arrow can be used to indicate where the information should have been listed. Obvious errors such as these can be corrected and should be accepted without a statement of fact provided there is no conflict elsewhere in the transaction. The department does not allow the use of white-out or liquid paper on any title transfer documents.

Motor Vehicle Title Manual

7-2

TxDMV October 2025



Known Errors

webDEALER (Dealer Errors)

For New *Off-Highway* Vehicles:

- ⚠ *Not authorized to Title or Register this vehicle class (5721)*
- ⚠ *A title must either be checked as 'Title Only (No Registration)' or have a plate assigned in ePLATE before a new title application can be started.*

Other system limitations:

- ⚠ *Tag has already been imported to webDEALER System.*
- ⚠ *Multiple records were returned for this VIN. (2104)*
- ⚠ ***Computed Fees** Please edit and save fees to enable Submit.*



Known Errors Cont.

ePLATE Limitation

Non-confirming VINs (newer than 1980 and no Texas record)

Reg Class codes not available in ePLATE:

- (46) TOW TRK – LESS/EQL. 1 TON
- (47) TOW TRK – MORE THAN 1 TON



County Impact

WebDEALER (County Errors)

 Please assign a plate number to the highlighted VIN(s).

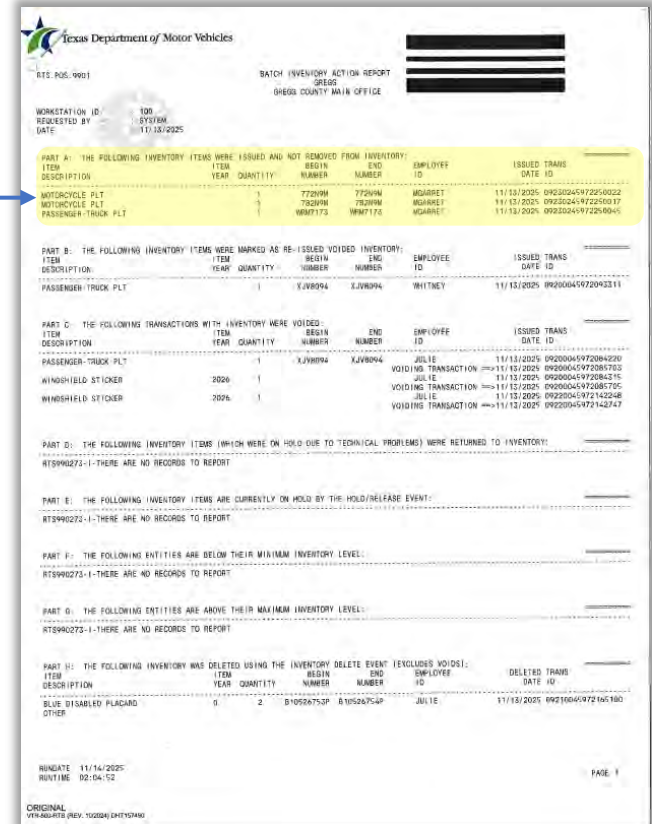
Some ePLATE assignments are not carrying over to webDEALER and is asking for a plate at the payment screen

Temporary Workaround: Manually type the same plate no. as the dealer assigned plate

Assigned plate will show up on Part A of your Batch Inventory Action Report (BIAR)

Best Practices:

1. Keep BIAR Receipts in a folder
2. Notate the reason for justification



The screenshot displays a BIAR report from the Texas Department of Motor Vehicles. It includes a header with the department name and a 'Batch Inventory Action Report' title. Below this, there are sections for 'Part A' (Inventory items issued and not removed from inventory), 'Part B' (Inventory items marked as re-issued/voided), 'Part C' (Transactions with inventory voided), 'Part D' (Inventory items on hold), 'Part E' (Inventory items currently on hold), 'Part F' (Entities below maximum inventory level), and 'Part G' (Entities above maximum inventory level). A table in Part A lists items like 'MOTORCYCLE FLT' and 'PASSENGER TRUCK FLT' with columns for item description, year, quantity, begin/end numbers, employee ID, and issued transaction date. A blue arrow points from the text 'Some ePLATE assignments are not carrying over to webDEALER...' to the 'PASSENGER TRUCK FLT' row in the table. The report also includes a footer with a date and time stamp.



Voided Transaction Report

Texas Department of Motor Vehicles

Registration and Title System Report

RTS.ADM.003

VOIDED TRANSACTIONS REPORT

For: 11/03/2025 - 11/03/2025

Transaction Start Date: 11/03/2025 Office Type: COUNTY Transaction ID: All
 Transaction End Date: 11/03/2025 Office: 092 - GREGG

Office	Substation Name	Voided Transaction Date	Voided Transaction ID	Voiding Transaction ID	Employee ID
092 - GREGG	0 - GREGG COUNTY MAIN OFFICE	11/03/2025	09200045962134839	09200045962165758	JULIE
	1 - GREGGTON SUBSTATION	11/03/2025	09220145962102847	09220145962104208	CHAPLIN
			09220145962102937	09220145962104209	CHAPLIN
GRAND TOTAL TRANSACTIONS VOIDED			3		

RTS.POS.9901 INVENTORY ACTION REPORT
 LOMBLEN REGIONAL OFFICE
 MAIN OFFICE

MINISTRATION ID : 000
 REQUESTED BY : J KELLEY
 DATE : 11/12/2025

PART A: THE FOLLOWING INVENTORY ITEMS WERE ISSUED AND NOT REMOVED FROM INVENTORY:

RTS#0025-1-THERE ARE NO RECORDS TO REPORT

PART B: THE FOLLOWING INVENTORY ITEMS WERE MARKED AS RE-ISSUED VOIDED INVENTORY:

RTS#0025-1-THERE ARE NO RECORDS TO REPORT

PART C: THE FOLLOWING TRANSACTIONS WITH INVENTORY WERE VOIDED:

RTS#0025-1-THERE ARE NO RECORDS TO REPORT

PART D: THE FOLLOWING INVENTORY ITEMS (WHICH WERE ON HOLD DUE TO TECHNICAL PROBLEMS) WERE RETURNED TO INVENTORY:

RTS#0025-1-THERE ARE NO RECORDS TO REPORT

PART E: THE FOLLOWING INVENTORY ITEMS ARE CURRENTLY ON HOLD BY THE HOLD/RELEASE EVENT:

RTS#0025-1-THERE ARE NO RECORDS TO REPORT

PART F: THE FOLLOWING ENTITIES ARE BELOW THEIR MINIMUM INVENTORY LEVEL:

RTS#0025-1-THERE ARE NO RECORDS TO REPORT

PART G: THE FOLLOWING ENTITIES ARE ABOVE THEIR MAXIMUM INVENTORY LEVEL:

RTS#0025-1-THERE ARE NO RECORDS TO REPORT

PART H: THE FOLLOWING INVENTORY WAS DELETED USING THE INVENTORY DELETE EVENT (EXCLUDES VOIDS):

RTS#0025-1-THERE ARE NO RECORDS TO REPORT

PART I: THE FOLLOWING INVENTORY ITEMS WERE MISMATCHED:

RTS#0025-1-THERE ARE NO RECORDS TO REPORT

PART J: THE FOLLOWING INVENTORY ITEMS WERE REPRINTED ON POS:

RTS#0025-1-THERE ARE NO RECORDS TO REPORT

PART K: THE FOLLOWING INVENTORY ITEMS WERE REMOVED THAT WERE ALLOCATED TO OTHER SUBSTATION:


RTS#0025-1-THERE ARE NO RECORDS TO REPORT

Lists all voided transactions broken down by date and employee ID

Used with BIAR to identify issues and locate discrepancies



NMVTIS Inquiry Report


Texas Department of Motor Vehicles
 Registration and Title System Report
 RTS.TTL.006

NMVTIS INQUIRY REPORT

For Transactions Occurring 10/29/2025 - 10/29/2025

Start Date: 10/30/2025	Type: Error	Salvage Indicator: Non-Salvage	Error Code: 20A, 222, 223, 319, 335, 434, 505, 533, 535, 543, 902, 903, 904, 905, 906, 907, 910, 912, 914, 915, 917, 996, 997, 998
End Date: 10/30/2025	VIN: All	Document Number: All	
Office: 092 - GREGG			
Substation: 0 - GREGG COUNTY MAIN OFFICE, 1 - GREGGTON SUBSTATION, 2 - GLADEWATER SUBSTATION, 3 - KILGORE SUBSTATION			

Date	Type	Regional Office	Office	Substation	Document Number	VIN	Previous Jurisdiction	Message Text	Message Code
10/30/2025	Error	269 - LONGVIEW REGIONAL OFFICE	092 - GREGG	0 - GREGG COUNTY MAIN OFFICE	09225045957144528	W1NYC8AJ0PX464674	MT	VIN POINTER VEHICLE MAKE IS DIFFERENT FROM SURRENDERED TITLE	222
				2 - GLADEWATER SUBSTATION	09200245957250002	1FTFW1E86MFA71803	VA	VIN POINTER TITLE ISSUE DATE IS DIFFERENT FROM SURRENDERED TITLE	907
Total Errors for 092 - GREGG on 10/30/2025 - 2									
Total Errors on 10/30/2025 - 2									
GRAND TOTAL ERRORS - 2									
GRAND TOTAL WARNINGS - 0									
GRAND TOTAL IT - 0									

Run Date: 11/03/2025
Run Time: 4:44:58 PM
Page 1 of 2
RTS Date: 10/31/2025



NMVTIS Rejections

Open Text

- Original paperwork can be mailed to the imaging vendor.
- This includes rejections once scanned and emailed to NMVTIS unit per RTB-002-23

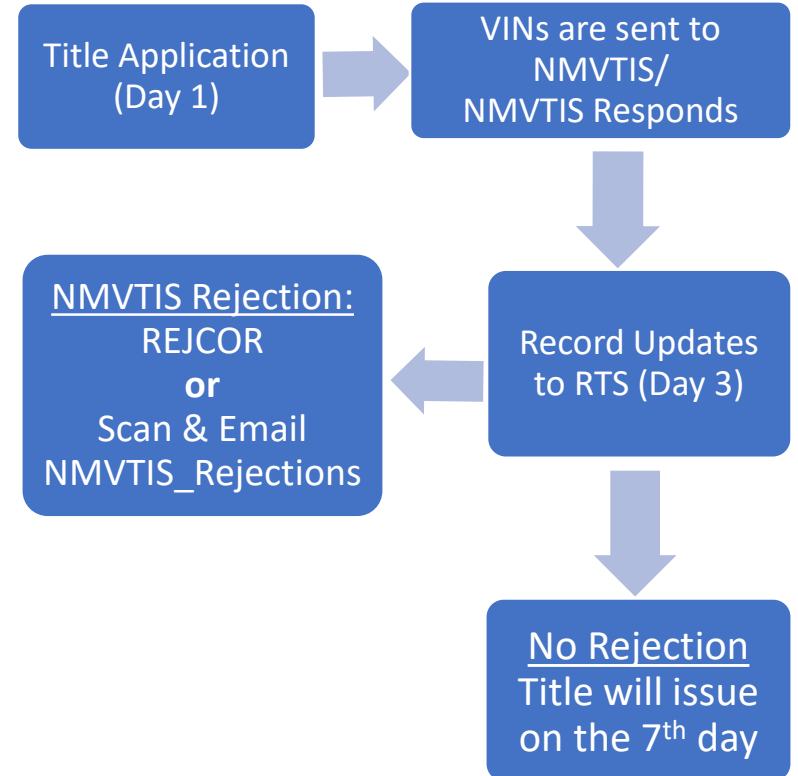
Brand Holds (Error #910)

- Any transaction with this hold requires manual review from NMVTIS unit for the title to be issued

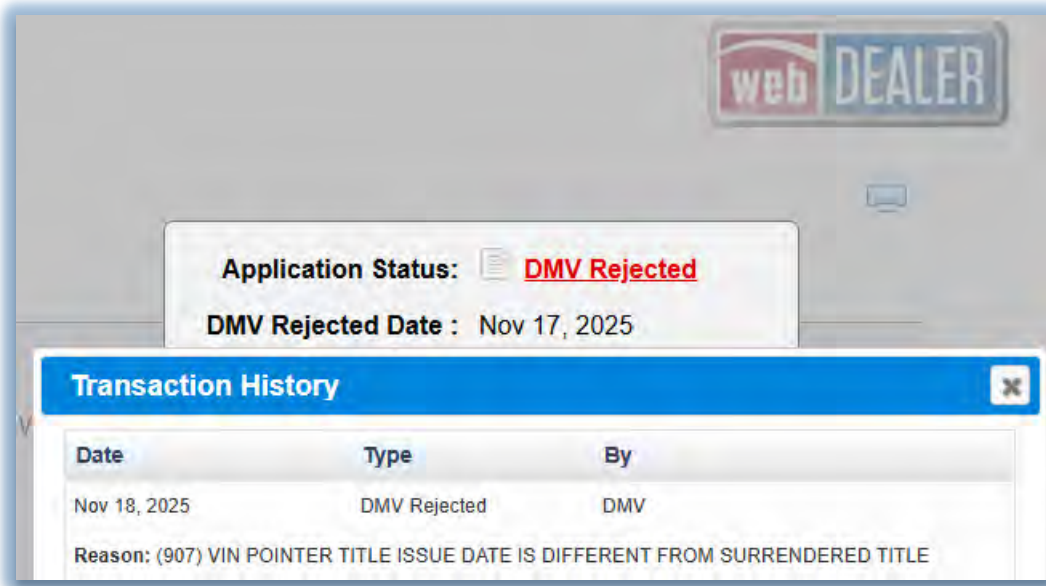
Best Practices

- Create a tracking log for rejections
- Use a county proxy email or ensure the email used is monitored

Title Processing Timeline



NMVTIS Rejections Cont.



The screenshot shows the webDEALER interface. At the top right is the 'web DEALER' logo. Below it, the 'Application Status' is 'DMV Rejected' in red text. Underneath, the 'DMV Rejected Date' is 'Nov 17, 2025'. A 'Transaction History' window is open, displaying a table with the following data:

Date	Type	By
Nov 18, 2025	DMV Rejected	DMV

Below the table, the reason for rejection is listed: 'Reason: (907) VIN POINTER TITLE ISSUE DATE IS DIFFERENT FROM SURRENDERED TITLE'.

R
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webDEALER Rejection Correction Procedure

Rejected webDEALER transactions must be processed in the RTS Correct Title Rejection event. As a result, copies of the documentation originally submitted in webDEALER must be printed out and attached to any new documents submitted to facilitate the correction and the new RTS Reject Correction receipt. The complete, corrected transaction should be sent to either OpenText or the department, as applicable.



Title Rejection Report

TITLE REJECTION REPORT

Office Issuance Number	Office Name	Transaction ID	Transaction Date	Document Number	License Plate Number	VIN	Title Rejection Date	Reject Reason Code	Reject Reason Description
92	GREGG	09200345959101509	2025-10-31	09200345957123634	218359J	13ZLP162031005036	2025-10-31	1	NAME (LLC)
92	GREGG	09200345959101424	2025-10-31	09226045957125639	182324K	1T9LH1221CE661399	2025-10-31	1	NAME (LLC)
92	GREGG	09200345959101441	2025-10-31	09226045957125854	34ZZDN	1T9LH1224CE661333	2025-10-31	1	NAME (LLC)
92	GREGG	09200345959101453	2025-10-31	09226045957123809	70145J	49TCB1228B1001779	2025-10-31	1	NAME (LLC)
298	VEHICLE DATA MANAGEMENT	29899845959045726	2025-10-31	09230745958141910	XHF1540	315972	2025-10-31	2	VIN IS INVALID

Reject Reason Code	Reject Reason Description
1	Custom message entered by county – RTS POS
2	VIN IS INVALID
3	VIN IS TOO SHORT
4	VIN IS TOO LONG



Title Rejections

Run Daily

- Run Cognos report daily

VIN Invalids

- *VIN invalid* rejections are automatic and will need to be handled for the title to issue
- Request for a photo of the VIN for short VINs when a VTR-68-A is not required

Best Practices

- Create a tracking log for rejections, and
- Use a county proxy email, or
- Ensure the email used is monitored



Initial TAC Onboarding

The collage features several overlapping documents from the Texas Department of Motor Vehicles:

- Task Checklist (Left):** A list of onboarding tasks including saving website favorites, explaining the eLearning User Account Form, discussing RTS security, and reviewing county inventory and equipment guide procedures.
- Discussion Topics Checklist (Center):** A structured checklist divided into 'Communication' and 'Demonstrate TxDMV Website' sections. It includes fields for contact information (Name, Email, Work Phone, Cell Phone) for the County Tax Assessor-Collector and the Chief Deputy.
- Tax Office Reports (Right):** A page titled 'Tax Office Reports' with sub-sections for 'Running Daily, Weekly, and Monthly RTS Activity Reports' and 'Relevant Resources'. It lists specific reports like 'RTS_Login as Workstation 100', 'Morning Reports', and 'COGNOS' reports.



Continued Support - New TACs

Ongoing support during the first year

Quarterly follow-ups & training sessions, as needed

Designed to meet each county's needs



Frequently Asked Questions?

Frequently Asked Questions About Cognos Reporting

Report Information Question	Response
<p>How can I run reports faster?</p>	<p>Although the reports won't run faster, you can run several reports simultaneously by setting up each report in its own tab instead of waiting for a report to generate before starting the next one.</p> <ol style="list-style-type: none"> 1. After logging in, click the Run button in the report folder. 2. Click the new tab icon in the Prompts page. 3. Select the appropriate report and click the Finish button. 4. Click the Run button at the top, select the report folder, and repeat the steps. <p>Then when you are finished configuring all of the reports, you can open each tab again and print the ones that have been generated.</p>

Can I make a report generate faster by clicking the Run button more than one time?

Once the circle starts spinning on the Your report is running popup, it is not recommended to click the Run button again to avoid having the system start generating it again.



• **How can I run reports faster?**

• **Can I make a report generate faster by clicking the Run button more than one time?**



IRP Transmittal Invoice Report

IRP TRANSMITTAL INVOICE REPORT

For: 11/03/2025 - 11/08/2025

Start Date: 11/03/2025 End Date: 11/08/2025 Office: 109 - HILL

Regional Office	Account Number	Fleet Number	Supplement Number	Description	Account Item Code	Year	Receipts	Amount (\$)	Invoice Number
267 - FORT WORTH REGIONAL OFFICE	57531	04	013	APPTKDBL	CRBF	2026	1	\$10.00	26725309
		04	013	APPTKDBL	INS	2026	1	\$1.00	26725309
		04	013	APPTKDBL	PHIRPFND	2026	1	\$211.78	26725309
		04	013	APPTKDBL	PHWIF	2026	1	\$4.75	26725309
267 - FORT WORTH REGIONAL OFFICE - Total								\$227.53	
277 - ACH/TXONLINE REGION	71638	02	018	TTPP	AUTOMATE	2026	2	\$1.00	27725309
		02	018	TTPP	REPL1	2026	2	\$12.00	27725309
	142718	02	001	APPRTK	AUTOMATE	2026	1	\$0.50	27725309
		02	001	APPRTK	REPL1	2026	1	\$6.00	27725309
277 - ACH/TXONLINE REGION - Total								\$19.50	
Total								\$247.03	

Daily Voucher Deposit Summary For this Transmittal Period		
Voucher Trans Date	Fin Voucher Number	Amount (\$)
10/30/2025	5265084	\$6.50
11/03/2025	5265088	\$227.53
11/04/2025	5265090	\$13.00
Total		\$247.03

Invoice Summary			
Account Code	Account Description	Quantity	Amount (\$)
AUTOMATE	AUTOMATION FEE	3	\$1.50
CRBF	CNTY ROAD BRIDGE ADD-ON FEE	1	\$10.00
INS	REG FEE-DPS	1	\$1.00
PHIRPFND	P&H IRP FUNDS INTERFACE	1	\$211.78
PHWIF	P&H WALK IN FEE	1	\$4.75
REPL1	REPLACEMENT FEE	3	\$18.00
Total			\$247.03

Run on Thursdays for the prior week

Provides the amount that will be deposited for IRP transactions



Funds Remittance Report

RTS.FIN.002 Texas Department of Motor Vehicles Registration and Title System Report

FUNDS REMITTANCE REPORT

Select Start Date: Nov 3, 2025 Display Short Week Report

Select End Date: Nov 9, 2025

Select Office: 001 - ANDERSON

Select Funds Type:
TITLE
REGISTRATION
SALES TAX
YOUNG FARMER
REGNL OFFICE
PASS THRU MONIES
[Select all](#) [Deselect all](#)

Select your date range

1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

To see the Funds Remittance report for this week, Sunday the 8th through Saturday the 14th,

1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Select the dates of one day after the start and end of the report week,

1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

And run the report two business days after that.

Cancel Finish

It is recommended you leave all funds type deselected



Funds Remittance Report

Texas Department of Motor Vehicles

Registration and Title System Report

RTS.FIN.002

FUNDS REMITTANCE REPORT

For: 11/03/2025 - 11/09/2025

Start Date: 11/03/2025
End Date: 11/09/2025

Office: 001 - ANDERSON
Funds Type: All

Funds Remittance Amounts — IRP				
Funds Report Date	Funds Category	Funds Remittance Amount (\$)	County Amount (\$)	TxDMV Amts
				Due Date: 11/11/2025
11/09/2025	AUTOMATION FEE	17.00	0.00	17.00
	CHILD SAFETY FD	48.00	48.00	0.00
	CO R & B FUND	20,463.54	0.00	20,463.54
	OPT RD & B FEE	320.00	320.00	0.00
	P&H CNTY WALKIN	73.60	73.60	0.00
	P&H DMV COMP	62.40	0.00	62.40
	REG FEE-DPS	32.00	0.00	32.00
	REPL FEE \$6	12.00	5.00	7.00
	Total (\$) for 11/09/2025	21,028.54	446.60	20,581.94

Provides a breakdown of Title Fees for a selected day

Provides a breakdown of Registration Fee's for a selected week

Shows money to be paid to TxDMV and County with due dates



Week/Month-to-Date Fees

Texas Department of Motor Vehicles
RTS.FIN.010

Registration and Title System Report

WEEK/MONTH-TO-DATE FEES
For: 11/02/2025 - 11/08/2025

Total by Fee Source (\$)		
Office	CUSTOMER	INTERNET
DELTA	\$8,521.21	\$1,270.25
Total	\$8,521.21	\$1,270.25

Totals By Branch Office (\$)								
Office	Branch Office	Cash Drawer	Monday 11/03/2025	Tuesday 11/04/2025	Wednesday 11/05/2025	Thursday 11/06/2025	Friday 11/07/2025	Week To Date Total
DELTA	Branch Office 0	Cash Drawer 0	0.00	1,954.00	1,414.75	1,560.58	901.00	5,830.33
		Cash Drawer 100	0.00	406.38	683.75	420.50	1,180.25	2,690.88
		Cash Drawer 99	213.00	630.25	0.00	71.00	356.00	1,270.25
		Branch Office 0 Total	213.00	2,990.63	2,098.50	2,052.08	2,437.25	9,791.46
DELTA Total			213.00	2,990.63	2,098.50	2,052.08	2,437.25	9,791.46
Grand Total			213.00	2,990.63	2,098.50	2,052.08	2,437.25	9,791.46

No Data Available

Texas Department of Motor Vehicles
RTS.FIN.010

Registration and Title System Report

WEEK/MONTH-TO-DATE FEES
For: 11/02/2025 - 11/08/2025

Total BreakDown Type: All
Week Start Date: 11/02/2025
Week End Date: 11/08/2025

Account Item Code: All
Fee Source: All
Office: 060 - DELTA

Totals by Office																
Office	Fee Source Type	Payable Type	Account Item	Monday 11/03/2025		Tuesday 11/04/2025		Wednesday 11/05/2025		Thursday 11/06/2025		Friday 11/07/2025		Week To Date Total		
				(\$)	Qty	(\$)	Qty	(\$)	Qty	(\$)	Qty	(\$)	Qty			
DELTA	INTERNAL COLLECTIONS	REGISTRATION	AUTOMATION FEE	0.00	0	0.50	1	0.50	1	1.50	3	0.00	0	2.50	5	
			CNTY ROAD BRIDGE ADD-ON FEE	30.00	3	360.00	36	160.00	16	190.00	19	260.00	26	1,000.00	100	
			INSF RPL FEE 1YR	22.50	3	232.50	31	105.00	14	150.00	20	180.00	24	690.00	92	
			INSPECTION FEE-CDEC	0.00	0	44.00	2	0.00	0	0.00	0	0.00	0	44.00	2	
			INSPECTION FEE-CW	0.00	0	0.00	0	0.00	0	22.00	1	0.00	0	22.00	1	
			ONLINE DISCOUNT	(3.00)	3	(9.00)	9	0.00	0	(1.00)	1	(5.00)	5	(18.00)	18	
			P&H 30-DAY PLT/PRMT	0.00	0	0.00	0	0.00	0	0.00	0	25.00	1	25.00	1	
			P&H ANTIQUE PLT	0.00	0	0.00	0	50.00	1	0.00	0	0.00	0	50.00	1	
			P&H EXEMPT REGISTRATION	0.00	0	0.00	0	0.00	0	0.00	4	0.00	0	0.00	4	
			P&H MAIL IN FEE	0.00	0	0.00	0	0.00	0	9.50	2	0.00	0	9.50	2	
			P&H PLATE STICKER	0.00	0	209.00	10	119.00	6	294.00	12	140.00	4	762.00	32	
			P&H TMF PLT/PRMT FEE	0.00	0	0.00	0	0.00	0	0.00	0	4.75	1	4.75	1	
			P&H TXO COMP	(6.00)	3	(18.00)	9	0.00	0	(2.00)	1	(10.00)	5	(36.00)	18	
			P&H TXO FEE	14.25	3	42.75	9	0.00	0	4.75	1	23.75	5	85.50	18	
			P&H WALK IN FEE	0.00	0	147.25	31	95.00	20	114.00	24	164.50	22	460.75	97	
			P&H WINDSHIELD STICKER	152.25	3	1,470.13	30	708.25	13	1,193.33	15	1,190.00	23	4,713.96	84	
			REG FEE-DPS	3.00	3	30.00	30	13.00	13	15.00	15	23.00	23	84.00	84	
			REPLACEMENT FEE	0.00	0	6.00	1	0.00	0	18.00	3	0.00	0	24.00	4	
			TEMPORARY DISABLED FLACARD	0.00	0	20.00	4	0.00	0	0.00	0	0.00	0	20.00	4	
			TRANSFER	0.00	0	0.00	0	2.50	1	0.00	0	0.00	0	2.50	1	
			VETERANS' FUND	0.00	0	0.00	0	0.00	0	0.00	0	1.00	1	1.00	1	
			Total - REGISTRATION	213.00	21	2,535.13	209	1,253.25	85	2,009.08	121	1,937.00	140	7,947.46	570	
			DELTA	SALES TAX	GIFT TAX	GIFT TAX	0.00	0	0.00	0	0.00	0	10.00	1	10.00	1
						SALES TAX FEE	0.00	0	202.50	4	756.25	4	0.00	1	406.25	2
TERP TITLE FEE	0.00	0				90.00	6	45.00	3	15.00	1	45.00	3	195.00	13	
Total - SALES TAX	0.00	0	292.50	10	801.25	7	15.00	2	461.25	6	1,570.00	25				
DELTA	TITLE	RESULT FEE	RESULT FEE	0.00	0	65.00	1	0.00	0	0.00	0	65.00	1			
			TITLE APPLICATION FEE	0.00	0	78.00	6	39.00	3	13.00	1	39.00	3	169.00	13	
			Total - TITLE	0.00	0	143.00	7	39.00	3	13.00	1	39.00	3	234.00	14	
DELTA	YOUNG FARMER	YOUNG FARMER PROGRAM	YOUNG FARMER PROGRAM	0.00	0	20.00	4	5.00	1	15.00	3	0.00	0	40.00	8	
			Total - YOUNG FARMER	0.00	0	20.00	4	5.00	1	15.00	3	0.00	0	40.00	8	
Total - INTERNAL COLLECTIONS			213.00	21	2,990.63	224	2,098.50	96	2,052.08	127	2,437.25	149	9,791.46	617		
Total - DELTA			213.00	21	2,990.63	224	2,098.50	96	2,052.08	127	2,437.25	149	9,791.46	617		
Grand Total			213.00	21	2,990.63	224	2,098.50	96	2,052.08	127	2,437.25	149	9,791.46	617		

Provides a breakdown of fees on a weekly or monthly basis, per fee type

Useful in balancing with the Countywide Reports



Monthly Funds Report

Texas Department of Motor Vehicles
RTS.FIN.009

Registration and Title System Report

MONTHLY FUNDS REPORT

For: October 2025

Transaction Year: 2025 Transaction Month: October Account Item Code: All
Office: 109 - HILL

Monthly Totals									
County	EVEN EXCHANGE TAX	GIFT TAX	NEW RESIDENT TAX	REGISTRATION EMISSIONS FEE	SALES TAX EMISSIONS FEE 1%	SALES TAX FEE	SALES TAX PENALTY FEE	TERP TITLE FEE	YOUNG FARMER PROGRAM
109 - HILL	\$50.00	\$190.00	\$1,790.00	\$12,370.00	\$3,975.00	\$638.00	\$341.00	\$14,370.00	\$80.00
Items Sold	10	19	31	27	3	638	118	636	80
Voided	0	0	2	0	0	17	2	24	1

County: 109 - HILL

Account Item Code Description: EVEN EXCHANGE TAX

Total Item Price: \$50.00

Items sold: 10

Voided: 0

10900045929152625	\$5.00	10900045934144306	\$5.00	10900045942123809	\$5.00	10920045936162755	\$5.00
10920045952085354	\$5.00	10925045956155945	\$5.00	10930045938101513	\$5.00	10930045938144559	\$5.00
10930045948090539	\$5.00	10930145936152257	\$5.00				

County: 109 - HILL

Account Item Code Description: GIFT TAX

Total Item Price: \$190.00

Items sold: 19

Voided: 0

10900045948122730	\$10.00	10900045955113703	\$10.00	10900045958124353	\$10.00	10920045931152758	\$10.00
10920045948161745	\$10.00	10920045955122452	\$10.00	10920045959095736	\$10.00	10920045959101125	\$10.00
10925045945150921	\$10.00	10925045948142700	\$10.00	10925045951140029	\$10.00	10925045959165937	\$10.00
10930045937112017	\$10.00	10930045938143051	\$10.00	10930045942132218	\$10.00	10930045945155218	\$10.00
10930045955112946	\$10.00	10930145942131456	\$10.00	10930145958114856	\$10.00		

County: 109 - HILL

Account Item Code Description: NEW RESIDENT TAX

Run on the 2nd of every month

Amounts broken down by Registration, Sales Tax, Penalties, TERP, Mobility Fund and Young Farmer

Useful in reconciling to office ledger specifically for sales tax



County Online Renewals

Texas Department of Motor Vehicles

Registration and Title System Report

RTS.FIN.30

County Online Renewals - Successful

Date Range: 10/06/2025 - 10/06/2025

Office Issuance Number	Office Name	Transaction Code	RegPlateNumber	VIN	DocNumber
109	HILL	IRENEW	[REDACTED]	3GTP9EELXLG255095	10900044048120743

InternetTimestamp
Oct 2, 2025 8:30:47 AM

Time stamp of when the renewal was processed online
Date to be used to run your NIC reports

CFRCPTimestamp
Oct 6, 2025 8:32:58 PM

Time Stamp = Report Date for workstation 99

InternetTraceNumber	Payment Amount	Convenience Fee	County Payment Amount	Renewal System	Reg Expiration	Owner Name
109VRNLL3021RD	\$76.25	\$2.00	\$74.25	TXT	9/2025	[REDACTED]

Amount County will receive for registration, in Excel county can use to get total to match 99

DIR Fee (non-refundable)

Trace number can be searched in NIC (future FDMS)



FDMS Transition Highlights

Required migration from NIC/Tyler Tech to First Data Merchant Services (FDMS) due to contract change by DIR

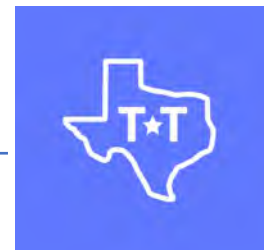
Go-Live Date: 12/08

Commerce Control Center (CCC): TxT & IVTRS Reports

Dispute Manager (DM): Managed Chargeback Process

A reports template will be created by Revenue & distributed by RSC Managers

If your county has **not** received access to DIR's STS Portal, email: TxDMV_FDMS@TxDMV.gov



Texas Department
of Motor Vehicles





Texas Department
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Questions?

